

ID

A GLOBAL VIEWS COMPANY

CUSTOMER PICK UP GUIDELINES

URBAN05096

Please Bring This Form with You

PICK UP HOURS: MONDAY-FRIDAY 9-12 Noon & 1-3PM PICK UP ADDRESS: (SEE MAP) Global Views Warehouse- Dock 12 7301 Ambassador Row Dallas, TX 75247

- Pick Ups require a payment method <u>AT THE TIME OF ORDER</u> credit card, prepay check, or Net 30 terms. Cash or checks will NOT be accepted at the dock.
- 2. Schedule a pick up date.
 - Orders are processed once the Pick Up guidelines form is signed & received.
 - Orders can be picked up 5 business days after order is placed & form is received.
 - Third party pick-ups require a shipping address.
 - For questions about the pick up, or for rescheduling, please contact your Sales Team Professional, email <u>PICKUPS@GLOBALVIEWS.COM</u>, or call (214) 956-0030 Ext 325.
- 3. On your scheduled date, go to the customer pick up entrance adjacent to dock # 12. Map on next page.
 - Please arrive with adequate transportation for your entire order, in its original packaging.
 - Due to liability, Global Views staff is not able to unbox or repack pick up orders and is not responsible for loading product into vehicles.
 - If unboxing is absolutely required, please provide your own tools and assistance, and be prepared to remove all materials off premises.
 - Due to the artisan nature of our products, finishes, glazes, and colors may vary. Products will only be accepted back in the rare case of a manufacturing defect.



4. Present this form and proper documentation to third parties authorized to pick up product on your behalf along with your Global Views customer ID.

By signing below, I am agreeing my order [ORDER/PO #	500-1146] will be ch	arged to my credit card 3 days
prior or a Net 30 invoice will be billed on my pre-scheduled pick up date		October 19].

Merchandise not picked up within 5 business days from scheduled pick up date will incur a \$10.00 per day storage fee. We cannot store product for longer than 14 days without prior notification. At the conclusion of the 14 day period product will be returned to stock and a credit will be issued – minus a 25% re-stocking fee.

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CUSTOMER SIGNATURE: 2 for Urban Hower			
DATE: <u>October 15, 2018</u>			
PICK UP CONFIRMATION - THIS SECTION TO BE COMPLETED AT TIME OF PICK UP TO CONFIRM RECEIPT OF MERCHANDISE			
DATE:			
DATE:			